

## Suggestions for Mandatory Training

Before planning your orientation or mandatory training sessions, we recommend reviewing your current organisational and strategic plans, as well as relevant legislation.

The courses below are often utilised by Altura Learning members for orientation sessions and mandatory training. Please follow the links to view the course code, description, learning outcomes and preview.

We've also listed several courses that you may wish to develop as an organisation, using our Bridge Authoring Tool to support you.

You may have also identified additional training needs in your organisation when completing the training needs analysis. Please review our [course library](#) for a full list of courses to assist you with developing a training plan.

## Home Care

### Orientation and/or Mandatory Training

Topic Area	Course Name
Dignity	<a href="#">Dignity and Respect</a>
Equality and Diversity	<a href="#">Promoting Equality, Diversity &amp; Inclusion</a>
First Aid and Basic Life Support*	<a href="#">Basic Life Support</a> <a href="#">First Aid Awareness and The Basic Principles</a>
Fluids and Nutrition	<a href="#">Activities of Daily Living: Hydration and Nutrition</a>
Food Safety	<a href="#">Safe Food Handling in the Home</a>
Health & Safety Awareness	<a href="#">Risk Assessment in the Home</a> <a href="#">Fire Safety in the Home</a>
Infection Prevention & Control*	<a href="#">Infection Control: An Introduction</a>
Moving and Assisting People*	<a href="#">H&amp;S: Supporting People to Move</a>
Moving and Handling Objects*	<a href="#">H&amp;S: Musculoskeletal Health</a>
Information Handling	<a href="#">Confidentiality &amp; Information Handling</a>
Safeguarding Adults	<a href="#">Recognising and Responding to Abuse</a>
Autism	Coming in 2023
Learning Disabilities	<a href="#">Learning Disabilities: The Principles of Working With Individuals</a>

\* This should include a practical assessment

**Additional key courses you might like to utilise:**

Topic Area	Course Name
Communication	<a href="#">Communication: Supporting Individuals</a>
Diversity	<a href="#">LBGTI: Promoting Inclusion and Awareness</a>
Cultural Safety	<a href="#">Culturally Inclusive Support</a>
Medication Management	<a href="#">Medication Management: Assisting Clients</a>
Wound Care	<a href="#">Wound Care: An Overview</a>
Oral Hygiene	<a href="#">Activities of Daily Living: Oral Hygiene</a>
Falls Management	<a href="#">Falls: Minimising Risk</a> How to Respond to a Fall (Coming in 2023)
Dementia and Changes in Behaviours	<a href="#">Dementia: Understanding Behaviours</a> <a href="#">Dementia: How to Respond to Behaviours</a>
Palliative Care	<a href="#">End of Life Care: End Stage of Life</a>
Documentation	<a href="#">Documenting in a Home Care Setting</a>
Teamwork and Communication	<a href="#">Teamwork: Communication</a> <a href="#">Teamwork: Resolving Conflict</a>
Documentation	<a href="#">Documenting in a Home Care Setting</a>
Duty of Care	<a href="#">Duty of Care: Your Responsibilities</a>

**Other courses you might like to develop:**

- Overview of your organisation, including the payroll system, code of conduct, history, mission, vision and values
- Overview of your documentation and incident management systems